**Minutes for ANS-NE EC meeting**

**4:00 pm Sept. 13, 2018**

**Cooper House Tavern, Waltham, MA**

**Attendees:**

N. Glucksberg; R. Kalantari; D. Kapitz; S.Stamm, J. Pappas, J. Nuechterlein, C. Roy, B. Campbell

**Discussion Summary:**

1. **Quorum Declared after all participants joined**
2. **Minutes Approved:** Unanimous approval of previous EC meeting (7/9/18) minutes (including correction by R.Martin)
3. **Chair Report (S.Aghara)**
   1. a. ANS NE Website and Records Site
      1. Records have been transferred to ANS NE Records site
      2. ANS NE public website if fully functional. There are a few more tweaks we would like to make but it works fine as is.
      3. ACTION: Check dates on officers webpage. (S.Stamm)
   2. Annual report submitted; section has been classified as “In good standing”
   3. ANS-NE Record Management update (D.Kapitz)
      1. We distributed copies of draft comments
      2. It was agreed to specify that treasurer was to hold receipts for three years and they did not have to be posted to records web site.
      3. C.Roy to review and comment
4. **ANS-NE Record Management update (D.Kapitz)**
   1. Review has been completed
   2. Comments are to be incorporated and procedure distributed for EC ballot approval (ACTION: D.Kapitz)
5. **Treasurers Report** (Last meeting results) - (J.Pappas)
   1. Jim submitted the treasurers report, it was approved
   2. It was agreed to keep the current fiscal year
6. **Secretary’s Report** (C.Roy)
   1. Transition Complete
   2. Annual Report is due to Massachusetts November 1st. Change of directors can be submitted soon after new directors are installed.
7. **Financial Audit Report**
   1. ACTION: R.Capstick, and D.Kapitz to resolve comments and reissue report and spreadsheet for EC approval.
8. **Officer Transitions (2018-2019) -** Officer transitions have been completed:
   * 1. Chair (S.Aghara/Stamm or Kalantari)
     2. VChair (D.Kapitz/ Aghara)
     3. Secretary (C.Roy/ Kapitz)
9. **Open Action Items Status** (Attachment A)– (All)
10. **Committee Reports/ Discussion**
    1. Membership/Program Committee report (Stamm) (Attachment B)
       1. ACTION: R.Kalantari to confirm DOE speaker and subject
       2. ACTION: J. Nuechterlein to finalize movie arrangements
       3. ACTION: S.Stamm to further investigate potential for WPI meeting in spring or next fall
    2. Outreach activity options consist of the following: (D.Kapitz)
       1. ACTION: Post October meeting in local newspapers (D.Kapitz)
       2. Burlington School Outreach:
          1. ACTION: C.Roy will coordinate arrangements with R.Kalantari as a speaker.in contact with Burlington teacher
       3. Westboro: ACTION: D. Kapitz (Westboro), contact Westboro/Waltham schools
11. **Activity Calendar near term required open actions and status:**

* Approve committee members and Chairs – Executive Committee

**August**

* File Certificate of Change of Directors with secretary of state ***– Secretary***

**September**

* Update student section officers and faculty advisors on ANS-NE mailing list- ***Membership Committee/ Secretary***

**October**

* Appoint section representative to attend the ANS National (Winter Annual) meeting Local Sections Committee meeting – ***Chair***

1. **New Business**

None

1. **Next EC meeting:**

October 18th, 2018

1. **Adjoin**

**ATTACHMENT A**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID**  **Mtg date(M/Y- #)-** | **Description** | **Responsibility** | Closed  (X) | **Comments** |
| --- | --- | --- | --- | --- |
| 9/18-01 | Check dates on officer webpage. | S.Stamm |  |  |
| 9/18-02 | Confirm DOE speaker and subject | R.Kalantari |  |  |
| 9/18-03 | Finalize movie arrangements for November meeting | J. Nuechterlein |  |  |
| 9/18-04 | Further investigate potential for WPI meeting in spring or next fall | S.Stamm |  |  |
| 9/18-05 | Coordinate arrangements with R.Kalantari as a speaker and contact with Burlington teacher | C.Roy |  |  |
| 9/18-06 | Contact Westbor/Waltham schools for outreach program | D. Kapitz |  |  |
| 9/18-07 | Issue September EC and Section Minutes. | C.Roy |  |  |
| 9/18-08 | Obtain password for C.Roy and coordinate addition of approved minutes to webpages. | S.Stamm |  |  |
| 7/18-07 | Revise document retention procedural and submit for EC ballot. | D.Kapitz |  | EC Comments are to be incorporated and procedure distributed for EC ballot approval |
| 7/18-05 | Contact October speaker and discuss extent of outreach for meeting attendees. | R.Kalantari | X |  |
| 7/18-04 | If agreed by speaker contact local news sources to advertise October meeting. | D.Kapitz, C.Roy, |  |  |
| 7/18-03 | Review Officer position Descriptions and review with outgoing officers. | Incoming Officers | X |  |
| 7/18-02 | Review and update ANSNE Activity List | S.Stamm/ New Officers | X |  |
| 7/18-01 | Send new officer list to LSC | S.Aghara/ S.Stamm | X |  |
| 5/18-22 | Make reservations with Kings in Burlington or alternate facility | J.Nuechterlein | X | Alternate selected |
| 5/18-20 | Contact a previous adjunct professor for suggestions for a new ANS WPI point of contact | S.Aghara | X | S.Stamm contacted David Medich, Ph.D, CHP, Assoc. Prof., Physics Dept. |
| 5/18-17 | Investigate having the student function this year be a movie at (Independent theater) PC Tran accident simulator in November. | S.Aghara/ J. Nuechterlein |  |  |
| 5/18-14 | File Certificate of Change of Directors with secretary of state. | Secretary |  |  |
| 5/18-13 | Update Treasurer and Secretary contact information on the membership application form on the web site | Stamm | X | Updated to go to Treasurer and Membership Chair |
| 5/18-08 | Prepare and submit Section Annual Financial Statement for Board review by July 7, 2018 | J. Pappas | X |  |
| 5/18-07 | Prepare Annual Report, including financial report, and send to ANS Headquarters by August 1 | All Officers/Chairs | X |  |
| 5/18-05 | Work to reschedule a Seabrook tour. | A.Aghara/ S.Stamm |  |  |
| 5/18-04 | Update ANSNE Officer list on Website by June 30. | S.Stamm | X |  |
| 5/18-01 | Nominate ANSNE Committee Chairs for 2018-19 | S.Aghara |  |  |
| 1/18-10 | Perform financial audit. | D. Kapitz/  R. Capstick |  | Draft sent for EC review. Resolve comments and resend for EC approval. |
| 1/18-08 | Assess ANSNE participation and develop plan for Boy Scout Merit Badge in March with UML | D.Kapitz |  |  |
| 9/2017-07 | Design Team Mentor – B.Currier and S. Aghara to propose options | S.Aghara |  |  |
|  |  |  |  |  |

**ATTACHMENT B**

**Executive Meeting Report Membership & Program Report 9/12/2018**

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **10/23/14** | **6/17/15** | **1/20/16** | **1/25/17** | **5/15/17** | **18/7/17** | **11/21/17** | **1/21/18** | **2/26/18** | **5/16/18** | **7/8/18** | **9/10/18** |  |
| Website Hits | 6117 | 71185 | 7770 | 18465 | 10085 | 10386 | 10741 | 101852 | 11154 | NA | 274 | 7670 |  |
| Email List Size | 5185 | 703 | 704 | 723 | 746 | 747 | 752 | 748 | 751 | 751 | 754 | 753 |  |
| Section Members |  | 50 | 218 | 27 | 41 | 0 | 21 | 27 | 31 | 36 | NA | NA |  |
| LinkedIn Group Size | 64 | 83 | 188 | 125 | 126 | 130 | 131 | 134 | 137 | 1318 | 142 | 142 |  |
| LinkedIn invites sent | 3 | 0 | 0 | 1 | 1 | 5 | 2 | 2 | 4 | 2 | 1 | 1 |  |
| Linkedin Posts |  | 5 | 118 | 12 | 2 | 15 | 8 | 13 | 7 | 13 | 6 | 8 |  |

**Program Committee: Preliminary Meeting Schedule 2018/19**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| Sept. 13 | Social Function / Section Meeting- | Conformed | Copper Hse Tavern, Waltham | J.Nuechterlein |
| Oct. 18 | “Make Nuclear Cool Again”. Bradley Williams, Senior Advisor, Office of Nuclear Energy, DOE | Confirmed | EPM | R. Kalantari |
| Nov. 14-16 | Student Function, (Independent theater) PC Tran accident simulator)(Sukesh) |  | Lowell Theater? | S.Aghara/ J. Nuechterlein |
| Jan 29-31 |  |  |  |  |
| Feb 21 | "Transportation of High-Level Radioactive Waste and Spent Nuclear Fuel in the Northeast" (John Giarrusso, MEMA Nuclear Section Chief & Uldis Vanags, Project Dir. Council of State Gov Eastern Regional Conf.) | Yes | MEMA Bunker Framingham | R. Capstick |
| Mar 19 or 21 | John F. Kotek, NEI  Vice President, Policy Development and Public Affairs |  |  | G.Brown/ R.Capstick |
| Apr 16-17 | Seabrook Meeting & Tour (Joint with NEHPS) |  |  | S.Aghara |
| May 14-16 | Speaker TBD/ Annual Section Meeting |  |  |  |

Proposed Speakers / Topics: (Those that EC Members voiced support for during the EC meeting are in BOLD)

|  |  |
| --- | --- |
| 1. **Energy Comm. View Points (Congressman Joe Kennedy) (R.Capstick)** 2. **“ThorCon” Prof. Robert Hargraves** 3. Dr. Farshid Shahrokhi, Framatome Inc., Chair of the NEI HTGR Technology Working Group 4. Dr. Edwin Lyman, Senior Scientist, Union of Concerned Scientists 5. Nick Irvin, Southern Company Services, NEI Molten Salt Reactor Technology Working Group 6. Dr. Rita Baranwal, Idaho National Laboratory, Director of the Gateway for Accelerated Tech. Dev. 7. Richard Lester, MIT on Circumventing Nuclear Roadblocks 8. High Level Waste Storage (DOE, MIT or Holtec) 9. Fusion/Fission (Ed, [E.pheil@elysium-v.com518-488-7786](mailto:E.pheil@elysium-v.com518-488-7786)) | 1. Tour of MIT or UML Rx 2. Radiation: The Facts ”Prof. Robert Hargraves 3. **Advanced Rad Detection Approach using Carbon Nanotubes, Nikin Tharan** 4. How should the nuclear industry get its environment friendly message out (Northeastern Professor Matthew Nisbet) (R.Kalantari) 5. Results of Study on Radon Induced Lung cancer (Joel Popkin (MD at St Vincent's Worcester) and Don Nelson (retired physics professor at WPI) (D.Kapitz) 6. Deep Isolation project for nuclear waste (R.Capstick) |