**Minutes for ANS NE EC meeting**

**4:00 pm April 23, 2019**

**Conference Call**

**Attendees:**

J.Pappas, D. Kapitz, C. Roy, S. Stamm, B. Kalantari, S. Aghara, R. Martin, B. Campbell, B. Capstick, J. Nuechterlein, G. Brown

**Discussion Summary:**

1. **Quorum Declared**
2. **Approval of last meeting minutes** (Approved with changes)
   1. **Chair Report (S.Aghara)** 
      1. Speaker Awards (S.Aghara) – received awards, will bring to Seabrook
      2. Low cost membership pins and criteria (members with 2 meetings) (S.Aghara) – looking for pins that may have been delivered
      3. Local Sections Committee (S.Aghara/Stamm) – discussion on how to encourage local section members to become ANS national members
   2. **Other Special Reports**
      1. Student Conference Funding Procedure (J.Nuechterlein, C.Roy and J.Balayan) – Joel sent a draft and Steve gave comments
      2. ANS-NE Election Results (Stamm/Boakye) – sent out to group, posted on website
      3. Seabrook Petition (All) – Steve S. sent a letter to two MA senators, representatives, governor and secretary of energy, need others to contact their representatives.
3. **Treasurers Report**  (J.Pappas)
4. Treasurer Report Approved
5. Addition of “program-year to-date” column – addition of a column recommended by Steve S. in order to have a running status of expenses and receipts
6. Investment Account Status/ open short and medium CDs , links and signatories.(J.Pappas) – to put Jerry Balayan and Dixon Brant on account
7. Amazon Smile Program stats (J.Pappas) – no deposits yet
8. **Secretary’s Report** (C.Roy) – nothing new
9. **Committee Reports/ Discussion**
   1. Membership/Program Committee reports (Stamm) (Attachment A)
      1. Seabrook meeting – will ask if cups/plates are provided
      2. May BBQ (Aghara) – tentatively May 15th at Allen House
      3. LinkIn Group membership (Missing: Sam Boakye, Dan Eggars sgh, Michelle Riedman sgh, Fady Yacoub EPM, Mehdi Zarghamee sgh) – to check in with those missing
   2. Outreach activities report (Kapitz)
      1. Presentation Update (Kapitz)
      2. Outreach Feedback (Kapitz)
10. **Open Action Items Status** (Attachment B)– (All)
11. **Activity Calendar near term required open actions and status:**

**January**

* Update membership list and send copy to ANS Headquarters (full mailing list with members identified; should not identify officers) (Bi-annually) – ***Membership Chair/Secretary***

**April**

* Federal Tax Filing – File Form 990\_N Online (Known as e-postcard) – ***Treasurer*** (due May 15) (Complete)
* State Tax Filing - Submit Massachusetts Form PC (Public Charities) Annual Report to MA Attorney General with $35.00 filing fee – ***Treasurer*** (due May 15) (Complete)

**May**

* Prepare initial program schedule for upcoming program year - ***Program Committee***
* Appoint representative to attend ANS Annual Local Section Committee meeting during ANS National meeting – ***Chair*** (May 31) – Gill Brown is attending.
* Update active paid membership list and send copy to ANS Headquarters (should not identify officers) – ***Membership Chair***/***Secretary***
* Section Annual Meeting – Announce election results and discuss plan for next year - ***Chair***

Done and posted on website

**June**

* Appoint Audit Committee (minimum of two members) to review Treasurer's books - ***Chair***
* Attend ANS National (Annual) meeting & Local Sections Committee meeting - ***Section Representative***
* Nominate committee members and Chairs – ***Chair/ EC Members***
* Approve committee members and Chairs – ***Executive Committee***

1. **Distribution of Corporate Marking Materials / Sponsorships** – group to check in with respective companies to gage interest
2. **New Business**
3. **Next EC meeting:** Conference Call (4 pm Tuesday May 7)
4. **Adjoin**

**ATTACHMENT A**

Executive Meeting Report Membership & Program Report

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **10/23/14** | **6/17/15** | **1/20/16** | **5/15/17** | **5/16/18** | **7/8/18** | **10/18/18** | **11/15/18** | **12/16/18** | **1/26/19** | **2/24/19** | **3/26/19** | **4/10/19** |
| Website Hits | 6117 | 71185 | 7770 | 10085 | NA | 274 | 11217 | 13900 | 16321 | 32227 | 34828 | 37619 | 39870 |
| Email List Size | 5185 | 703 | 704 | 746 | 751 | 754 | 748 | 754 | 754 | 756 | 756 | 756 | 756 |
| Section Members |  | 50 | 218 | 41 | 36 | NA | 20 | 20 | 22 | 23 | 31 | 31 | 33 |
| LinkedIn Group Size | 64 | 83 | 188 | 126 | 1318 | 142 | 144 | 145 | 145 | 146 | 147 | 152 | 154 |
| LinkedIn invites sent | 3 | 0 | 0 | 1 | 2 | 1 | 8 | 2 | 0 | 3 | 6 | 4 | 1 |
| Linkedin Posts |  | 5 | 118 | 2 | 13 | 6 | 7 | 6 | 4 | 8 | 9 | 8 | 7 |

**Program Committee: Preliminary Meeting Schedule 2018/19**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| Sept. 13 | Social Function / Section Meeting- | Confirmed | CopperHse Tavern,Waltham | J.Nuechterlein |
| Oct. 18 | “Make Nuclear Cool Again”. Bradley Williams, Senior Advisor, Office of Nuclear Energy, DOE | Confirmed | EPM | R. Kalantari |
| Nov. 15 | Nuclear Movie: Manhattan Project or Countdown to Zero; | Confirmed | UML-Olsen Hall Rm 102 | S.Aghara/  J.Nuechterlein |
| Jan 31 | January 31, 2019: Dr. Lin-wen Hu, PhD, PE: Director, Research and Services; MIT Nuclear Reactor Laboratory | Confirmed | SGH | S.Stamm |
| Feb 21 | "Transportation of High-Level Radioactive Waste and Spent Nuclear Fuel in the Northeast" (John Giarrusso, MEMA | Yes | MEMA Bunker Framingham | R. Capstick |
| Mar 28 | John F. Kotek, NEI  Vice President, Policy Development and Public Affairs | Confirmed | EPM | G.Brown/ R.Capstick |
| Apr 25 | Seabrook Meeting & Tour (Joe Donahue, Duke) | Confirmed | Seabrook | S.Aghara  S.Stamm |
| May 15 | Annual Section Meeting (BBQ) at Allen House, South UML Campus | Confirmed | UML | S.Aghara |

Proposed Speakers / Topics: (Those that EC Members voiced support for during the EC meeting are in BOLD)

|  |  |
| --- | --- |
| 1. Energy Comm. View Points (Congressman Joe Kennedy) (R.Capstick) 2. “ThorCon” Prof. Robert Hargraves 3. Dr. Farshid Shahrokhi, Framatome Inc., Chair of the NEI HTGR Technology Working Group 4. Mike O’Connell, CDI-Decom, Decommissioning Model 5. Dr. Edwin Lyman, Senior Scientist, Union of Concerned Scientists 6. Nick Irvin, Southern Company Services, NEI Molten Salt Reactor Technology Working Group 7. Dr. Rita Baranwal, Idaho National Laboratory, Director of the Gateway for Accelerated Tech. Dev. 8. Richard Lester, MIT on Circumventing Nuclear Roadblocks 9. High Level Waste Storage (DOE, MIT or Holtec) 10. Fusion/Fission (Ed, [E.pheil@elysium-v.com518-488-7786](mailto:E.pheil@elysium-v.com518-488-7786)) | 1. Energy Storage Research, Peak Power Somerville, Lucy Fan BD 2. Tour of MIT or UML Rx   Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches  Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches   1. Radiation: The Facts ”Prof. Robert Hargraves 2. Advanced Rad Detection Approach using Carbon Nanotubes, Nikin Tharan 3. How should the nuclear industry get its environment friendly message out (Northeastern Professor Matthew Nisbet) (R.Kalantari) 4. Results of Study on Radon Induced Lung cancer (Joel Popkin (MD at St Vincent's Worcester) and Don Nelson (retired physics professor at WPI) (D.Kapitz) 5. Deep Isolation project for nuclear waste (R.Capstick) 6. Accident Tolerant Nuc Fuel, Kurt Terrani, Oak Ridge 7. Fuel Fabrication: Seth Groe, Lightbridge (G.Brown) |

**ATTACHMENT B**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID**  **(Mtg date**  **(M/Y)- #)** | **Description** | **Responsibility** | **Closed**  **(X)** | **Comments** |
| --- | --- | --- | --- | --- |
| 04/19-01 | Send pictures of new speaker awards to EC | S.Aghara |  |  |
| 04/19-02 | Fill in scheduled availability and assure coverage of next LSC call | S.Aghara |  |  |
| 04/19-03 | Finalize student conference funding procedure | J.Nuechterlein, C.Roy and J.Balayan |  |  |
| 04/19-04 | Add receipts and expense to date information to treasurer reports | J.Pappas |  |  |
| 04/19-05 | Resend Amazon Smile request to mail list | S.Stamm; J.Balayan |  |  |
| 04/19-06 | Provide quarterly Smile receipts in mid-May. | J.Pappas |  |  |
| 04/19-07 | Make sure we have cups and plates for Seabrook meeting. | s.stamm |  |  |
| 04/19-08 | Provide picture(s) from boy scout merit badge program | S.Aghara |  |  |
| 04/19-09 | Post Boy scout merit badge write up and pictures on ANSNE website. | S.Stamm |  |  |
| 04/19-10 | Contact Boy Scout troop leaders | D.Katpitz |  |  |
| 04/19-11 | Talk with members that have not signed-up for ANSNE LinkedIn Group (Dan Eggars sgh, Michelle Riedman sgh, Fady Yacoub EPM, Mehdi Zarghamee sgh) | C.Roy  R.Kalantari |  |  |
| 04/19-12 | Post tax filings on ANSNE Archive | S.Stamm/ J.Pappas |  |  |
| 04/19-13 | Attend ANS Local Section Meeting in June | G.Brown |  |  |
| 04/19-14 | Send email to EC summarizing options related to posting marketing materials and sponsorships. | S.Stamm |  |  |
| 04/19-15 | Issue Agenda for May 7th EC meeting by 4/30 | S.Stamm |  |  |
| 04/19-16 | Develop proposal for September social meeting | J. Nuechterlein |  |  |
| 04/19-17 | Add D.Brandt and J.Balayan to all bank accounts before June 30. | J.Pappas |  |  |
| 04/19-18 | Send Seabrook petition and cover memo to federal congressmen for your districts. | All |  |  |
| 03/19-01 | Prepare an evaluation of websites hits on supporting pages to see what people are actually viewing. | S.Stamm | X | HOME 38940  UPCOMING MTGS 24894  CONTACT US 23939  NEWS 22899  Meeting Registration 7005 |
| 03/19-02 | Prepare a write-up on the Boy Scout nuclear merit badge program (Summary and recommendations) | D.Kapitz | X |  |
| 03/19-03 | Solicit High School outreach support from the entire ANS-NE mail list | S.Stamm/ J.Balayan |  | Send out second request |
| 03/19-04 | Give students an opportunity to register for Seabrook tours before opening registration to our entire list | S.Stamm | X |  |
| 03/19-05 | Add Fuel fabrication presentation to potential list for next year | S.Stamm | X | Done |
| 12/18-01 | Crystal Speaker Awards: send out three options for vote. | S.Aghara | X | To be available before April meeting. To revie3 samples Monday. |
| 12/18-02 | Prepare draft Conference Student Funding Procedure | J.Nuechterlein, C.Roy and J.Balayan | X | Joel has the lead. Will provide a draft within a month. |
| 12/18-04 | Purchase low cost membership pins | S.Aghara | X | To be available before April meeting |
| 12/18-06 | Issue plan and invitation letter(s) to support start of mentoring project program in Fall 2019. | S.Aghara |  | Planned for May |
| 12/18-07 | Open an account with Fidelity (or equivalent) purchase short and medium CDs | J.Pappas | X | Paperwork submitted account should be opened in a week. |
| 12/18-10 | Add more about nuclear science, including cancer treatment, nuclear waste treatment, etc. to the ANSNE Outreach Presentation | D.Kapitz |  | Under development.  Don’t make too long |
| 12/18-11 | Schedule Burlington school presentation | C.Roy |  | June nuclear program |
| 11/18-01 | Coordinate speaker from Brookhaven and or trip for Fall 2019 | S.Aghara |  | Do in June - July |
| 9/18-04 | Further investigate potential for WPI meeting next fall | S.Stamm |  | Spoke with D. Medich. No progress on Millennial meeting to date. |
| 1/18-08 | Assess ANS NE participation and develop plan for Boy Scout Merit Badge in March with UML | D.Kapitz | X | D.Kapitz participated in UML program. |