**Minutes for ANS-NE EC meeting**

**4:00 pm June 18, 2019**

**Conference Call**

**Attendees:**

S. Stamm, D. Brandt, B. Capstick, C. Roy, R. Kalantari, D. Kapitz, J. Balayan, J. Nuechterlein

**Discussion Summary:**

1. **Quorum Declared**
2. **Approval of last meeting minutes** – Minutes Approved
   1. **Chair Report (S.Aghara)**  (Provide updates)
      1. Local Sections Committee Call (G.Brown/S.Aghara) – No report
      2. UML Rx National Historical Landmark consideration (G.Brown)-No report
   2. **Other Special Reports**
      1. Student Conference Funding Procedure (J.Nuechterlein, C.Roy and J.Balayan) We have proposal draft and should be able to get it live soon, group will meet one more time to finalize
3. **Treasurers Report**  (J.Pappas) – No report from Jim
4. Treasurer Report Approval (All)
5. Signature transitions – discussion about signature authority – vice chair, treasurer and chair to have authority
6. **Secretary’s Report** (C.Roy) – No update
7. **Committee Reports/ Discussion**
   1. Membership/Program Committee reports (Stamm) (Attachment A)
      1. Meeting Fee Change Proposals (September Mtg, etc)
         1. Allow program chair to set meeting fee; member discount fee NTE $40.00 without EC approval
         2. Define Ph.D students working full time as professionals
         3. Set Student fee at ½ member fee
         4. Set non-member fee = member fee +$10.
         5. Allow spouses of non-members to use member fee.

S. Stamm will look into what ANS outlines for PH.D fees and suggests that we follow those guidelines. A ballot will be sent out by email.

* + 1. Proposed 2019-20 Meeting Schedule (Comments & suggestions requested from all)
  1. Outreach activities report (Kapitz)
     1. Presentation Update (Kapitz) draft sent and comments received
     2. Outreach Feedback (Kapitz) –No report

1. **New Officer Transitions**
   1. New Chair (D.Kapitz)
   2. Vice Chair (D.Brandt)
   3. New Treasurer (J.Balayan)

Update archives and transfer information to new officers. Steve S. will send a list of new officers to ANS by July 1 and ensure officers will get passwords to website and archives. Steve S. will ensure generic e-mail for ANS-NE gets sent to new officers.

1. **Open Action Items Status** (Attachment B)– (All)
2. **Activity Calendar near term required open actions and status:**

**June**

* Appoint Audit Committee (minimum of two members) to review Treasurer's books – ***Chair***
  + Appointed: J.Balayan
* Nominate committee members and Chairs – ***Incoming*** ***Chair/ EC Members***
  + Darvin to nominate a program, committee and membership chair
* Approve committee members and Chairs – ***Incoming Executive Committee***

**July**

* New program year starts (July 1)
* New Officers and Directors take office (July 1)
* Approve meeting fees and dues – ***Executive Committee***
* Prepare and Submit Section Annual Financial Statement for Board review – ***Outgoing Treasurer***
* Send list of Officers and Committee Chairs to: ANS Headquarters, Local Sections Committee section liaison, Local Sections Committee chair and Local Sections Committee Secretary – ***Chair (August 1)***

**August**

* Updates for new Officers and Committee Chairs
* Update the web site ***- Webmaster***
* Update Treasurer and Secretary contact information on the membership application form on the web site ***– Secretary/Webmaster***
* File Certificate of Change of Directors with secretary of state ***– Secretary***
* Submit audit results to Executive Committee for approval - ***Financial Committee***
* Prepare Annual Report, including financial report, and send to ANS Headquarters(either provide full report by August 1 or short form on-line report by August 31) – ***Outgoing Chair***
* Determine key student university schedule and ANS national schedule to prevent conflicts with section program – ***Program Committee***
* Finalize Program through January 31- Program Committee
* Confirm program schedule for upcoming year and reserve meeting room(s) for Sept/Oct. - ***Program Committee***

1. **Distribution of Corporate Marking Materials / Sponsorships –still open**
2. **New Business**
3. **Next EC meeting:** Conference Call (Proposed 4 pm Tuesday in August 13)
4. **Adjoin**

**ATTACHMENT A**

Executive Meeting Report Membership & Program Report

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **10/23/14** | **6/17/15** | **1/20/16** | **5/15/17** | **5/16/18** | **10/18/18** | **1/26/19** | **3/26/19** | **4/23/19** | **5/6/19** | **6/18/19** |  |
| Website Hits | 6117 | 71185 | 7770 | 10085 | NA | 11217 | 32227 | 37619 | 39870 | 41231 | 44719 |  |
| Email List Size | 5185 | 703 | 704 | 746 | 751 | 748 | 756 | 756 | 756 | 835 | 830 |  |
| Section Members |  | 50 | 218 | 41 | 36 | 20 | 23 | 31 | 33 | 35 | 35 |  |
| LinkedIn Group Size | 64 | 83 | 188 | 126 | 1318 | 144 | 146 | 152 | 154 | 155 | 155 |  |
| LinkedIn invites sent | 3 | 0 | 0 | 1 | 2 | 8 | 3 | 4 | 1 | 3 | 2 |  |
| Linkedin Posts |  | 5 | 118 | 2 | 13 | 7 | 8 | 8 | 7 | 3 | 6 |  |

**Program Committee: PROPOSED Preliminary Meeting Schedule 2019/2020**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| Sept. 17 | Social Function / Section Meeting- |  | Fireflys, Malborough | J.Nuechterlein |
| Oct. 15 | Brookhaven trip and/ or video presentation |  |  | S.Aghara |
| Nov. 13-16 | Dr. Edwin Lyman, Senior Scientist, Union of Concerned Scientists | \*\* |  |  |
| Jan 22/23 | Accident Tolerant Fuel | \*\* |  | R.Kalantari |
| Feb 25-27 | Molten Salt Reactor | \*\* |  |  |
| Mar 24-26 | Pilgrim Decommissioning Plan | \*\* |  |  |
| Apr 21-23 | Fusion Update | \*\* |  |  |
| May 12-14 | Radon Induced Lung cancer (Do we want May meeting?) | \*\* |  |  |

**\*\* Potential speaker , Marilyn Kray, ANS President**

Proposed Speakers / Topics: (Those that EC Members voiced support for during the EC meeting are in BOLD)

|  |  |
| --- | --- |
| 1. Energy Comm. View Points (Congressman Joe Kennedy) (R.Capstick) 2. “ThorCon” Prof. Robert Hargraves 3. Dr. Farshid Shahrokhi, Framatome Inc., Chair of the NEI HTGR Technology Working Group 4. Mike O’Connell, CDI-Decom, Decommissioning Model 5. Dr. Edwin Lyman, Senior Scientist, Union of Concerned Scientists 6. Nick Irvin, Southern Company Services, NEI Molten Salt Reactor Technology Working Group 7. Dr. Rita Baranwal, Idaho National Laboratory, Director of the Gateway for Accelerated Tech. Dev. 8. Richard Lester, MIT on Circumventing Nuclear Roadblocks 9. High Level Waste Storage (DOE, MIT or Holtec) 10. Fusion/Fission (Ed, [E.pheil@elysium-v.com518-488-7786](mailto:E.pheil@elysium-v.com518-488-7786)) 11. Elect Grid CO2 red. Professor Emeritus of International Relations, American University and Research Scholar, Dept. of Political Science, University of Massachusetts, Amherst | 1. Energy Storage Research, Peak Power Somerville, Lucy Fan BD 2. Tour of MIT or UML Rx   Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches  Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches   1. Radiation: The Facts ”Prof. Robert Hargraves 2. Advanced Rad Detection Approach using Carbon Nanotubes, Nikin Tharan 3. How should the nuclear industry get its environment friendly message out (Northeastern Professor Matthew Nisbet) (R.Kalantari) 4. Results of Study on Radon Induced Lung cancer (Joel Popkin (MD at St Vincent's Worcester) and Don Nelson (retired physics professor at WPI) (D.Kapitz) 5. Deep Isolation project for nuclear waste (R.Capstick) 6. Accident Tolerant Nuc Fuel, Kurt Terrani, Oak Ridge 7. Fuel Fabrication: Seth Groe, Lightbridge (G.Brown)   D.Brandt is not available on Thursdays |

**ATTACHMENT B**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID**  **(Mtg date**  **(M/Y)- #)** | **Description** | **Responsibility** | **Closed**  **(X)** | **Comments** |
| --- | --- | --- | --- | --- |
| 06/19-01 | Check with ANS HQ on definition of Ph.D. student vs professional | S.Stamm |  |  |
| 06/19-02 | Send Meeting dues proposal to EC for ballot | S.Stamm |  |  |
| 06/19-03 | Transition to new officers | S.Aghara-D.Kapitz  D.Kapits-D.Brandt  J.Pappas-J.Balayan |  |  |
| 06/19-04 | Update ANS-NE archives | All 2018-19 officers |  |  |
| 06/19-05 | Review 2019-20 meeting plan (attached to | All Officers & EC Members |  |  |
| 06/19-06 | Appoint 2019-20 committee chairs | D.Kapitz |  |  |
| 06/19-07 | Update list of officers on website | S.Stamm |  | Due 7/1/2019 |
| 06/19-08 | Provide ANS HQ updated Officers | S.Stamm |  | Due 7/1/2019 |
| 06/19-09 | Distrubute Website and archive passwords to new officers | S.Stamm |  | Due 7/1/2019 |
| 06/19-10 | Update [ne@local.ans.org](mailto:ne@local.ans.org) distribution | S.Stamm |  | Due 7/1/2019 |
| 06/19-10 | Coordinate preparation of annual section report for issue to LSC my 8/1/19 | S.Aghara |  | Due 8/1/2019 |
|  |  |  |  |  |
| 05/07-01 | Provide example of what Treasurer should include for Net Income in financial reports | S.Stamm | X |  |
| 05/07-02 | Revised web posting and emails to reflect that our BBQ will not have grills | S.Stamm | X |  |
| 05/07-03 | Provide comments to Darvin on draft high school outreach presentation. | All | X |  |
| 05/07-04 | Check if the below have signed-up for ANSNE LinkedIn Group (Dan Eggars sgh, Michelle Riedman sgh, Fady Yacoub EPM, Mehdi Zarghamee sgh) | S.Stamm | X |  |
| 04/19-01 | Send pictures of new speaker awards to EC | S.Aghara |  |  |
| 04/19-03 | Finalize student conference funding procedure | J.Nuechterlein, C.Roy and J.Balayan |  |  |
| 04/19-04 | Add receipts and expense to date information to treasurer reports | J.Pappas |  |  |
| 04/19-05 | Resend Amazon Smile request to mail list | S.Stamm; J.Balayan | X |  |
| 04/19-06 | Provide quarterly Smile receipts in mid-May. | J.Pappas | X |  |
| 04/19-08 | Provide picture(s) from boy scout merit badge program | S.Aghara |  |  |
| 04/19-09 | Post Boy scout merit badge write up and pictures on ANSNE website. | S.Stamm |  |  |
| 04/19-10 | Contact Boy Scout troop leaders | D.Kapitz |  |  |
| 04/19-12 | Post tax filings on ANSNE Archive | S.Stamm/ J.Pappas | X |  |
| 04/19-13 | Attend ANS Local Section Meeting in June | G.Brown |  |  |
| 04/19-14 | Send email to EC summarizing options related to posting marketing materials and sponsorships. | S.Stamm |  |  |
| 04/19-16 | Develop proposal for September social meeting | J. Nuechterlein | X |  |
| 04/19-17 | Add D.Brandt and J.Balayan to all bank accounts before June 30. AlsoD.Kapitz | J.Pappas |  |  |
| 04/19-18 | Send Seabrook petition and cover memo to federal congressmen for your districts. | All | X |  |
| 03/19-03 | Solicit High School outreach support from the entire ANS-NE mail list | S.Stamm/ J.Balayan |  | Send out second request |
| 12/18-06 | Issue plan and invitation letter(s) to support start of mentoring project program in Fall 2019. | S.Aghara |  | Planned for May |
| 12/18-10 | Add more about nuclear science, including cancer treatment, nuclear waste treatment, etc. to the ANSNE Outreach Presentation | D.Kapitz |  | Under development.  Don’t make too long |
| 12/18-11 | Schedule Burlington school presentation | C.Roy |  | Fall |
| 11/18-01 | Coordinate speaker from Brookhaven and or trip for Fall 2019 | S.Aghara |  | Do in June - July |
| 9/18-04 | Further investigate potential for WPI meeting next fall | S.Stamm | X | Spoke with D. Medich. No progress on Millennial meeting to date. |