**Minutes for ANS-NE EC meeting**

**4:00 pm November 17, 2020**

**Conference Call**

**Attendees:** Sukesh Aghara, Bob Capstick, Nadia Glucksberg, Scott Ingalls, Bob Kalantari, Darvin Kapitz, Dick Martin, Christine Roy, Steve Stamm

**Discussion Items:**

1. **Quorum –** Quorum declared
2. **Approval of last meeting minutes – (All) -** Approved
3. **Chair Report (D.Kaptiz)** 
   1. ANS LSC Update (D.Kapitz) – No update
   2. The ANS-NE archive – .All officers have access
      1. Christine Roy has added minutes through June 2020 but must add newer minutes.
         1. Christine posted all approved minutes.
4. **Treasurers Report** (D.Kapitz) –
5. Audit update – Darvin performed the audit and Dick Martin reviewed Darvin’s audit. Darvin will generate the formal audit report and submit it to the EC members for review.
6. **Secretary’s Report** (C.Roy) – Nothing new to report
7. **Committee Reports/ Discussion**
   1. Membership/Program Committee reports (Stamm) (Attachment A)
   2. Program Committee
   3. Outreach activities report (Kapitz)
      1. NAVIGATING NUCLEAR Program (D.Kapitz)
      2. Schools Contacted (All) –
         1. Darvin contacted Shrewsbury High School and has not heard back yet. Darvin will continue contacting them.
         2. Christine Roy will follow up with Burlington.
8. **New Officer Transitions:** 
   1. Fidelity account access (J.Balayan, D.Brandt)
      1. Vice Chair replacement update
   2. Asset Inventory (D.Brandt) -.
   3. Square credit card reader capability (D.Kapitz, J.Balayan, D.Brandt, J.Pappas)
      1. Nadia Glucksberg has her own square reader that is not currently linked to our account.
9. **Open Action Items Status** (Attachment B)– (All)
10. **Activity Calendar near term required open actions and status:**

**August**

* Submit audit results to Executive Committee for approval - ***Financial Committee***

**September**

* Update bank account signature card to add new chair, treasurer and vice chair (optional) and remove those no longer involved ***– Treasurer***
* Update Fidelity account access for new chair, treasurer and vice chair (optional) and remove those no longer involved ***– Treasurer***
* Update Amazon Smile Program Access to new treasurer & vice chair ***– Treasurer***

**October**

* File State Annual Report for Non-Profit Corporations with MA Secretary of State (pay $15.00 filing fee by check or $18.50 if filed online) – ***Secretary*** (November 1)

**November**

* Attend ANS Winter Annual Local Sections Committee meeting - ***Section Representative***

**December**

Happy holidays

**January**

* Appoint Nominating Committee (minimum of two members) – Chair
* Obtain NE regional Directory from ANS Headquarters and assess for new ANS NE members (Bi-annually) – Membership Chair
* Update membership list and send copy to ANS Headquarters (full mailing list with members identified; should not identify officers) (Bi-annually) – Membership Chair/Secretary

1. **Next EC meeting:** Dec 15, 4:00 pm by Conference call
2. **Adjourn**

**ATTACHMENT A**

Executive Meeting Report Membership & Program Report

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **10/23/14** | **1/20/16** | **5/15/17** | **10/18/18** | **12/9/19** | **2/27/20** | **5/18/20** | **7/20/20** | **8/7/20** | **9/14/20** | **10/20/20** |  |
| Website Hits | 6117 | 7770 | 10085 | 11217 | 58576 | 64637 | 71427 | 75861 | 7 7067 | 80045 | 80658 |  |
| Email List Size | 5185 | 704 | 746 | 748 | 840 | 844 | 844 | 844 | Under Rev. | 909 | 902 |  |
| Section Members |  | 218 | 41 | 20 | ? | 26 | 26 | 0 | 0 | 47 | 47 |  |
| LinkedIn Group Size | 64 | 188 | 126 | 144 | 159 | 159 | 157 | 157 | 157 | 157 | 158 |  |
| LinkedIn invites sent | 3 | 0 | 1 | 8 | 3 | 0 | 0 | 0 | 0 | 0 | 1 |  |
| LinkedIn Posts |  | 118 | 2 | 7 | 4 | 4 | 2 | 0 | 2 | 3 | 3 |  |

**Program Committee: PROPOSED Preliminary Meeting Schedule 2020/2021 (NEED VOLUNTEERS)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| Sept 22 | Meet the ANS-NE Section Members (Virtual) | C.Roy (Zoom) |  | J. Nuechterlein  C.Roy |
| Oct 20 | Historical Foundations of the Linear Non-Threshold Dose Response Model for Cancer Risk Assessment; Dr. Edward J. Calabrese (Ph.D.), Professor of Toxicology of University of Massachusetts.(edwardc@schoolph.umass.edu) | Confirmed |  | B Campbell |
| Nov 17 | Nick Irvin, Southern Company Services, NEI Molten Salt Reactor Technology Working Group (Webcast) | Confirmed |  | S. Ingalls |
| Jan 19 | Katrina McMurrian, Executive Director, Nuclear Waste Strategy Coalition | Confirmed |  | R. Capstick |
| Feb 16 | NASA Nuclear Drone MacKenzie@jhuapl.edu – DC |  |  | D. Kapitz |
| Mar 23 | Investigate possible topics of NASA space nuclear power usage and Micro-computers for a substitute topic. |  |  | S.Stamm |
| Apr 20 | High School Senior Competition – Evaluation of the “Massachusetts Energy Plan” |  |  | All (Need Coordinator) |
| May 18 | Energy Storage: NEC Energy Solutions CEO, Steve Fludder |  |  |  |

Proposed Speakers / Topics: (Those that EC Members voiced support for during the EC meeting are in BOLD)

|  |  |
| --- | --- |
| 1. COVID Impact on nuclear. 2. EM2 advance reactor design, Bob Schleicher, Chief Scientist, General Atomics (Matt MacCaughey) 3. Dose Response Model for Cancer Risk Assessment, Dr. Edward Calabrese, UMASS (B.Campbell) 4. Energy Comm. View Points (Congressman Joe Kennedy) (R.Capstick) 5. “ThorCon” Prof. Robert Hargraves 6. Dr. Farshid Shahrokhi, Framatome Inc., Chair of the NEI HTGR Technology Working Group 7. Nick Irvin, Southern Company Services, NEI Molten Salt Reactor Technology Working Group 8. Dr. Rita Baranwal, Idaho National Laboratory, Director of the Gateway for Accelerated Tech. Dev. 9. Richard Lester, MIT on Circumventing Nuclear Roadblocks 10. High Level Waste Storage (DOE, MIT or Holtec) 11. Fusion/Fission 12. Energy Storage:NEC Energy Solutions CEO, Steve Fludder | 1. NASA Nuclear Drone MacKenzie@jhuapl.edu - DC 2. Energy Storage Research, Peak Power Somerville, Lucy Fan BD 3. Tour of MIT or UML Rx   Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches  Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches   1. Radiation: The Facts ”Prof. Robert Hargraves 2. Advanced Rad Detection Approach using Carbon Nanotubes, Nikin Tharan 3. How should the nuclear industry get its environment friendly message out (Northeastern Professor Matthew Nisbet) (R.Kalantari) 4. Results of Study on Radon Induced Lung cancer (Joel Popkin (MD at St Vincent's Worcester) and Don Nelson (retired physics professor at WPI) (D.Kapitz) 5. Deep Isolation project for nuclear waste (R.Capstick) 6. Accident Tolerant Nuc Fuel, Kurt Terrani, Oak Ridge 7. ), Catherine Finneran (Eversource) 781.441.8859, and Michele Leone (National Grid) |

**ATTACHMENT B**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID**  **(Mtg date**  **(M/Y)- #)** | **Description** | **Responsibility** | **Closed**  **(X)** | **Comments** |
| --- | --- | --- | --- | --- |
| 8/20-01 | Update ANS-NE records in new share-point archive for 2019-2020 | C.Roy, | X |  |
| 8/20-04 | Prepare draft letter that can be sent to school managers in our town requesting interest in the Navigation nuclear Program. | D.Kapitz, C.Roy |  |  |
| 8/20-06 | Nominate replacement for Vice Chair. | D.Kapitz, et.al. |  |  |
| 8/20-07 | Submit Fed. & Stater Tax fillings | J.Balayan | X |  |
| 8/20-08 | Prepare draft budget for 2020-12 year | D.Kapitz; J.Balayan |  |  |
| 8/20-09 | Complete financial audit and submit results for approval | D.Kapitz, R.Martin |  | Steve to work with Darvin |
| 6/20-01 | Appoint additional audit committee member by 6/30/2020. | D. Kapitz, R.Martin | X | Comm. Is D.Kapitz & R.Martin |
| 6/20-03 | Resolve overdraft check issue. Individual is to reimburse section for all costs. | J. Balayan |  | Darvin to contact |
| 6/20-04 | Download Square app. | C.Roy; D.Kaptiz |  |  |
| 5/20-02 | Contact area high and middle schools during the early Summer to provide nuclear information by webcast so it can be included in the Fall school plans.  We have presentations available for use. Also we have people that will give the presentations. Time needed about 1:15. | ALL |  | D. Kapitz and C. Roy involved |
| 5/20-04 | Obtain and speaker gifts and membership buttons that Sukesh still has. Before next EC meeting. | D.Kapitz  Sukesh |  |  |
| 4/20-02 | Appoint 2020-21 committee chairs and issue Assignment Memo. Issue table of all comm. Members to EC. | D. Kapitz |  | Nom comm: D. Kapitz, D. Brandt, |
| 2/20-03 | Get setup to accept credit card payments on Square D. | C. Roy, D. Kapitz, New treasurer |  | J. Balayan to manage |
| 8/193-02 | Assign responsibility for management of Speaker award and membership buttons.  Asset management matrix to include: speaker gifts, membership buttons, Square D readers, ANS-NE Banners, name tags and receipts. | D. Kapitz |  | Develop Asset Management/ Responsibility matrix and post on archive website. |
| 06/19-03 | Update Fidelity Account signature authorities.  Jerry to resend required form to D. Kapitz, R.Kalantari and new treasurer. | D.Kapitz, New Treasurer/ J. Pappas  J. Balayan, New Treasurer. |  |  |
| 04/19-10 | Contact Boy Scout troop leaders | D. Kapitz | S | Pandemic deferral |
| 4/20-01 | Student Conference Funding Program Applications- No action to be taken with respect to funding attendance and any meetings until November. | (J. Balayan, C. Roy and J. Nuechterlein) | S | Pandemic deferral: Defer until next face to face national meeting. |
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Notes: S= Suspended; X=Completed