**Minutes ANS-NE EC meeting**

**4:00 pm May 18, 2021**

**Conference Call**

**Attendees:** Steve Stamm, Christine Roy, Nadia Glucksburg, Bob Kalantari, Darvin Kapitz, Bob Capstick, Dick Martin, Scott Ingalls, Sam Boakye, **Guests:** Chuck Adey, Elida Dannaher, Brandon Grabber, Mark Rivard

**Discussion Items:**

1. **Quorum –**:Declared (Y/N) - Yes
2. **Approval of last meeting minutes – (Y/N) -** Approved
3. **Chair Report (D.Kaptiz)** 
   1. Election Results and related actions – Election results approved
   2. Bylaw Update Assignment (D.Kapitz)
   3. Supporting committee volunteers (Membership, program, outreach, audit)- See Attachment C
   4. LSC Update –.Kapitz to verify that he and C.Roy will attend the virtual LSC meeting on Sunday morning June 12 from noon to 4 pm. (Action D.Kapitz; C.Roy)
4. **Treasurers Report** (D.Kapitz) – Meeting with Chuck Adey (incoming Treasurer) May 20 at TD Bank in Wrentham to include Chuck’s signature on the account. D. Kapitz signature will remain on the account as be a backup **Secretary’s Report** (C.Roy) – None
5. **Committee Reports/ Discussion**
   1. Membership/Program Committee reports (Stamm) (Attachment A)
   2. Program Committee (Attachment A) – S.Stamm to contact LSC to request website training for new officers. (ACTION: S.Stamm)
   3. Election Committee Report (D.Kapitz)
   4. Outreach activities report (Kapitz) - TBD
6. **New Officer Transitions: (Add new Officers)**

Fidelity account access (D.Kapitz/J.Balayan/ C.Adey)

Vice Chair replacement update (D.Kapitz)

Financial Summary- Add Fidelity Finances (D.Kapitz)

Square credit card reader capability (D.Kapitz, N.Glucksberg, C.Roy, C.Adey, R.Martin, J.Pappas)

1. **Open Action Items Status** (Attachment B)– (All)
2. **Activity Calendar near term required open actions and status:**

**April**

* Federal Tax Filing – File Form 990\_N Online (Known as e-postcard) – ***Treasurer*** (due May 15)
* State Tax Filing - Submit Massachusetts Form PC (Public Charities) Annual Report to MA Attorney General with $35.00 filing fee – ***Treasurer*** (due May 15)

**May**

* Prepare initial program schedule for upcoming program year - ***Program Committee***
* Appoint representative to attend ANS Annual Local Section Committee meeting during ANS National meeting – ***Chair*** (May 31)
* Section Annual Meeting – Announce election results and discuss plan for next year – ***Chair/New Chair***

**June**

* Appoint Audit Committee (minimum of two members) to review Treasurer's books - ***Chair***
* Turn over records to incoming Officers & Committee Chairs, and send summary report to Secretary for Section's history file - ***Outgoing Officers & Committee Chairs***
* Attend ANS National (Annual) meeting & Local Sections Committee meeting - Section Representative
* As a result of ANS National Annual Meeting, add the following names to the Northeastern Section mailing list: liaison from ANS National to local sections, Local Sections Committee representative to local section – ***Membership Chair***
* Nominate committee members and Chairs – ***Chair/ EC Members***
* Approve committee members and Chairs – ***Executive Committee***
* Begin plans for next program year - ***All standing committees***
* Draft budget for next program year - ***Treasurer/ Chair Elect***
* Approve budget - ***Executive Committee***
* Optional - Prepare one-year and five-year plans - ***Executive Committee/Section Development Committee***
* Secretaries report to the Commonwealth of Massachusetts: ***Secretary***
* Decision to either submit **full Annual Report** or on-line short form report – ***(Executive Committee) (June 15)***

1. **Next EC meeting:** June 22, 4:00 pm by Conference call
2. **Adjourn**

**ATTACHMENT A**

Executive Meeting Report Membership & Program Report

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **10/23/14** | **1/20/16** | **10/18/18** | **12/9/19** | **2/27/20** | **5/18/20** | **9/14/20** | **10/20/20** | **1/19/21** | **2/10/21** | **3/13/21** | **5/15/20** |  |
| Website Hits | 6117 | 7770 | 11217 | 58576 | 64637 | 71427 | 80045 | 80658 | 86163 | 88043 | 91384 | 95,451 |  |
| Email List Size | 5185 | 704 | 748 | 840 | 844 | 844 | 909 | 902 | 902 | 902 | 902 | 902 |  |
| Section Members |  | 218 | 20 | ? | 26 | 26 | 47 | 47 | NA | NA | 44 | 44 |  |
| LinkedIn Group Size | 64 | 188 | 144 | 159 | 159 | 157 | 157 | 158 | 160 | 160 | 160 | 160 |  |
| LinkedIn invites sent | 3 | 0 | 8 | 3 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |  |
| LinkedIn Posts |  | 118 | 7 | 4 | 4 | 2 | 3 | 3 | 5 | 4 | 3 | 4 |  |

**Program Committee: PROPOSED Preliminary Meeting Schedule 2021/2022 (NEED VOLUNTEERS)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| May 18 | Energy Storage (Jeff Bishop, CEO/founder at Key Capture) | Confirmed |  | Nadia |
| Mid Sept XX | EM2 advance reactor design, (Bob Schleicher, Chief Scientist, General Atomics ??) | Prliminary |  | M.MacCaughey |
| Early Nov XX | Fusion/Fission ; (Fatima Ebrahimi, Depart. of Energy's Princeton Plasma Physics??) | Prliminary |  |  |
| Late Jan XX | Results of Study on Radon Induced Lung cancer ((Joel Popkin (MD at St Vincent's Worcester??) and Don Nelson (retired physics professor at WPI??) | Prliminary |  | D.Kapitz |
| Late Feb XX | Energy Comm. View Points (MA Congressman??) | Prliminary |  |  |
| Late Mar XX | Energy Storage Research, (Peak Power Somerville, Lucy Fan BD??) | Prliminary |  |  |
| May XX | U.S. Climate Policy (Phil Giudice, Special assist.to president??) | Prliminary |  |  |

Proposed Speakers / Topics: (Those that EC Members voiced support for during the EC meeting are in BOLD)

|  |  |
| --- | --- |
| 1. EM2 advance reactor design, Bob Schleicher, Chief Scientist, General Atomics (Matt MacCaughey) 2. Energy Comm. View Points (MA Congressman) 3. “ThorCon” Prof. Robert Hargraves 4. Dr. Farshid Shahrokhi, Framatome Inc., Chair of the NEI HTGR Technology Working Group 5. Dr. Rita Baranwal, Idaho National Laboratory, Director of the Gateway for Accelerated Tech. Dev. 6. Richard Lester, MIT on Circumventing Nuclear Roadblocks 7. High Level Waste Storage (DOE, MIT or Holtec) 8. Energy Storage:NEC Energy Solutions CEO, Steve Fludder 9. NASA Nuclear Drone MacKenzie@jhuapl.edu - DC 10. Energy Storage Research, Peak Power Somerville, Lucy Fan BD 11. Tour of MIT or UML Rx   Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches  Rhododendron  TOP- Max height 4 ft  WIDTH Trim back 4 inches   1. Radiation: The Facts ”Prof. Robert Hargraves 2. Advanced Rad Detection Approach using Carbon Nanotubes, Nikin Tharan 3. [DIII-D GA-DOE Fusion Research](https://cer.ucsd.edu/research/fusion-energy/_pages/DIII-D.html#:~:text=Located%20in%20San%20Diego%20and,experiment%20in%20the%20United%20States) Program ([Jose Boedo](mailto:boedo@fusion.gat.com), [Eric Hollman](http://cer.ucsd.edu/_profile-pages/hollmann.html), [Rick Moyer](http://cer.ucsd.edu/_profile-pages/moyer.html), [George Tynan](http://cer.ucsd.edu/_profile-pages/tynan.html) ) | 1. How should the nuclear industry get its environment friendly message out (Northeastern Professor Matthew Nisbet) (R.Kalantari) 2. Results of Study on Radon Induced Lung cancer (Joel Popkin (MD at St Vincent's Worcester) and Don Nelson (retired physics professor at WPI) (D.Kapitz) 3. Deep Isolation project for nuclear waste (R.Capstick) 4. Accident Tolerant Nuc Fuel, Kurt Terrani, Oak Ridge 5. ), Catherine Finneran (Eversource) 781.441.8859, and Michele Leone (National Grid) 6. Fusion/Fission ; Fatima Ebrahimi, Depart. of Energy's Princeton Plasma Physics 7. Elysium: Ed Pheil -- e.pheil@elysium-v.com & Carl Perez -- [c.perez@elysium-v.com](mailto:c.perez@elysium-v.com), 8. GEH SMR Canada:Lisa McBride: [grillslisa@hotmail.com](mailto:grillslisa@hotmail.com) 9. Phil Giudice has been tapped to be special assistant to the president for climate policy. 10. Energy Storage; CEO Christopher Ahlberg; Mid-April 2021; Address: 363 Highland Ave #2, Somerville, MA 02144; Phone: (617) 553-6400 - Anne |

**ATTACHMENT B**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID**  **(Mtg date**  **(M/Y)- #)** | **Description** | **Responsibility** | **Closed**  **(X)** | **Comments** |
| --- | --- | --- | --- | --- |
| 5/21-01 | D.Kapitz to verify that he and C.Roy will attend the virtual LSC meeting on Sunday morning June 12 from noon to 4 pm. | D.Kapitz; C.Roy |  |  |
| 5/21-02 | Audit report is being updated to include Fidelity account | D.Kapitz |  |  |
| 5/21-03 | Fidelity account access (D.Kapitz/J.Balayan/ C.Adey) | D.Kapitz |  |  |
| 5/21-04 | c. Square credit card reader capability (D.Kapitz, N.Glucksberg, C.Roy, C.Adey, R.Martin, J.Pappas) | D.Kapitz |  |  |
| 5/21-05 | Collect speaker gifts from S,Aghara. Sam Bader amy be teaching agan at UML and might be able to help. | D.Kapitz |  |  |
| 5/21-06 | - Federal Tax Filing – File Form 990\_N Online (Known as e-postcard) – Treasurer (due May 15) | D.Kapitz |  |  |
| 5/21-07 | - State Tax Filing - Submit Massachusetts Form PC (Public Charities) Annual Report to MA Attorney General with $35.00 filing fee – Treasurer (due May 15) | D.Kapitz |  |  |
| 5/21-08 | - Appoint Audit Committee (minimum of two members) to review Treasurer's books – for year ending June 30. One should be the incoming treasurer. | C.Roy |  |  |
| 5/21-09 | Turn over records to incoming Officers & Committee Chairs, and send summary report to Secretary for Section's history file - Outgoing Officers & Committee Chairs | Outgoing Officers |  |  |
| 5/21-10 | Applicable Officers and committee chairs fill out the annual section report online. | S.Stamm  D.Kapitz  C.Roy |  |  |
| 8/20-04 | Prepare draft letter that can be sent to school managers in our town requesting interest in the Navigation nuclear Program. | D.Kapitz, C.Roy |  |  |
| 6/20-04 | Download Square app. | C.Roy; D.Kaptiz, New Officers |  |  |
| 5/20-02 | Contact area high and middle schools during the early Summer to provide nuclear information by webcast so it can be included in the Fall school plans.  We have presentations available for use. Also we have people that will give the presentations. Time needed about 1:15. | ALL |  | D. Kapitz and C. Roy involved |
| 4/20-02 | Appoint 2021-22 committee chairs and issue Assignment Memo. Issue table of all comm. Members to EC. | D. Kapitz |  | Nom comm: D. Kapitz, |
| 2/20-03 | Get setup to accept credit card payments on Square D. | C. Roy, D. Kapitz, New treasurer |  | J. Balayan to manage |
| 06/19-03 | Update Fidelity Account signature authorities.  Jerry to resend required form to D. Kapitz, R.Kalantari and new treasurer. | D.Kapitz, C.Roy  C.Adey/ J. Pappas  J. Balayan, New R.Martin Treasurer  N.Glucksberg |  |  |
| 04/19-10 | Contact Boy Scout troop leaders | D. Kapitz | S | Pandemic deferral |
| 4/20-01 | Student Conference Funding Program Applications- No action to be taken with respect to funding attendance and any meetings until November. | (J. Balayan, C. Roy and J. Nuechterlein) | S | Pandemic deferral: Defer until next face to face national meeting. |

Notes: S= Suspended; X=Completed

**ATTACHMENT C**

ANS-NE Committees

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COMMITTEE NAME**  **Bylaw References** | **# MEMBERS** | **APPONTMENT DATE** | **FUNCTION** | **COMMENTS** |
| **Standing Committees** |  |  |  |  |
| Membership R13.1 | 2+ | < June 30 | Maintain and grow the membership list  Maintain & grow the LinkedIn group |  |
| Program R13.1 | 2+ | < June 30 | Plan and execute section meeti8ngs and speakers |  |
| Audit R13.1/ R13.2 | Treas.+ 2+ | < June 30 | Review the finances for the past program year and identify any discrepancies for resolution |  |
| **Special Committees** |  |  |  |  |
| Nominating R12.2/R13.2 | 3+ | < Dec 25 | Propose slate of nominees and prepare ballots. |  |
| Election Inspection R12.5/ R13.2 | 2+ | < Feb. 28 | Send out ballots, tally results and recommend winners to chair. |  |
| **Other Committees** |  |  |  |  |
| Outreach 13.2.d. | 1+ | < June 30 | Implement all outreach programs |  |
| High School Programs 13.2.d | 2+ | < June 30 | Implement H.S. outreach program |  |
| Webmaster 13.2.d | 2+ | < June 30 | Maintains the webpage and archive file structure. Oversee required inputs. |  |
| Scholarship/Student Awards 13.2.d | 3+ | < June 30 | Evaluate student scholarship or other funding requests. |  |