

**American Nuclear Society
Trinity Local Section
Rules**

As approved by the Trinity Section Executive Committee on September 15, 2007:

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The following articles constitute the governing documents of the Section. The Bylaws are derived from the Bylaws and Rules of the American Nuclear Society and thus can only be modified by authority of the national Board of Directors. The Rules are developed and maintained by the individual Local Section and can be modified using the procedure set forth within. In the event of a conflict between the Rules and the Bylaws, the Bylaws take precedence. Regulations on Section governance (if any) imposed by the state government should be incorporated into the Rules as necessary.

RULES

R1 – NAME

1. The official name of this organization shall be the Trinity Section, Incorporated, of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and the Society, respectively.

R2 - OBJECTIVES

1. For the more active furtherance of the objectives of the Society in its locality, the Section shall undertake:
 - a. The formation of closer professional relationships and personal interactions among the members;
 - b. The promotion of beneficial and cordial relations with the faculty and students of nearby institutions giving courses in nuclear science and engineering;
 - c. Cooperation with other scientific and professional groups having similar objectives;
 - d. Cooperation with the Society in the promotion and conduct of National, Topical and joint meetings, etc., mutually beneficial to the Society and the Section;
 - e. To encourage the public understanding of nuclear science and engineering;
 - f. To engage in such other activities as may be appropriate for the fulfillment of the objectives of the Society; and
 - g. To stimulate membership growth and participation by encouraging the creation of Branches at locations within the Section assigned area.

R3 – OBLIGATIONS TO THE SOCIETY

(omitted, see Bylaws Article B3)

R4 - MEMBERSHIP

1. The territory in which the Section may operate shall consist of the State of New Mexico, excluding those cities and/or towns serviced by US Postal Zip Codes 88200 through 88229; principally Roswell and Elkins in Chaves County; Artesia, Atoka, Carlsbad, Carlsbad Caverns, and Happy Valley in Eddy County; and Caprock and Tatum in Lea County; which are specified by the Society to be within the territory of the Carlsbad Section.
2. Student Members of the Society within the Section territory shall be eligible for membership in the Section.
3. Student Members do not have the right to vote on Section matters.
4. One position on the Executive Committee with all Committee rights may be held by a Student Member.

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5. Section Participants have the right to vote in all Section matters.
6. Section Participants are eligible to hold positions on the Executive Committee, except for the restrictions placed on Chair and Vice-Chair in Article R6.1.
7. Persons who are Emeritus Members of the Society shall also be considered as Emeritus Members of the Section upon application to the Executive Committee. Emeritus Members shall not pay Section dues.
8. Persons who have been members of the Section for ten (10) years upon retirement if not less than sixty (60) years of age, may be entitled to become Emeritus Members of the Section upon application to the Executive Committee. This membership class will maintain full voting rights and eligibility for holding office.
9. The Section may establish Branches to conduct the activities of the Section in geographical locations where there may be a cluster of Section Members or Participants. Each Branch shall report to the Section Executive Committee and is bound by the Section Bylaws and Rules.
 - a. The members of a Branch shall be members in good standing of the Section and shall have all rights and privileges thereof.
 - b. The Chair of each Branch shall be appointed by the Section's Executive Committee and shall have the same status and authority as the Chair of a Standing Committee as outlined in Article R13. Each Branch may elect other officers as necessary to conduct the business of the Branch.

R5 - DUES AND FISCAL YEAR

1. The annual dues for Section membership shall be determined by and established by the Section Executive Committee.
2. Student Members shall not be assessed Section dues.
3. Emeritus Members shall not be assessed Section dues.
4. The fiscal year of the Section shall coincide with the calendar year, so as to coincide with the fiscal year of the Society.
5. The Section shall have the right to levy special and reasonable assessments when authorized by affirmative vote of the not fewer than two-thirds (2/3) of the members present at a regular or special meeting properly called in accordance with Articles B10 and B12.

R6 - OFFICERS

1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Vice Chair shall be designated Chair-Elect. The officers shall hold office for one (1) year, concurrently with the term of officers of the Society, or until their successors are elected or appointed. The Chair and Vice Chair shall be Fellows or Members of the Society.
 - a. The Chair shall have supervision over the affairs of the Section, under the direction of the Executive Committee. The Chair shall preside at meetings and shall have the power to perform other duties as may be provided in these Rules or may be delegated to the office by the Executive Committee. The Chair shall be an *ex-officio* member of all Section committees.

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- b. The Vice Chair at the time of election shall be designated Chair-Elect. While serving, the Vice Chair shall perform the duties of the Chair in the Chair's absence or when the Chair is unable to serve, and such other duties as may be delegated to the office by the Executive Committee. The Vice Chair shall serve as Chair of the Finance Committee. At the expiration of the term of office, the Vice Chair shall automatically succeed to the office of Chair.
- c. The Secretary shall keep a record of the proceedings of the Section and shall have such other duties as may be assigned by the Executive Committee or these Rules. The Secretary shall act as custodian of the Society Bylaws and Rules and of the Section Bylaws and Rules. The Secretary shall see that a notice of each Section meeting is provided to each member of the Section not less than ten (10) days before the date of that meeting. In the absence of the Chair and Vice Chair, the Secretary shall preside at the meetings of the Section. The Secretary shall be an *ex-officio* member of the Publicity Committee.
- d. The Treasurer shall collect and disburse funds as authorized by the Executive Committee. The Treasurer shall deposit the funds of the Section in a repository approved by the Executive Committee, shall handle the financial accounting, shall present a financial report at Section meetings while in office, and shall submit the books of account to the Auditing Committee when leaving office. The Treasurer shall be responsible for filing with the Executive Director of the Society not later than February of each year an annual financial report consisting of an operating statement of income and expenses. The Treasurer shall be responsible for the preparation of an operating statement of income and expenses. The Treasurer shall be responsible for the preparation of any State or Federal income tax filing requirements. The Treasurer shall serve as a member of the Finance Committee and have such other duties as may be assigned the office by the Executive Committee. In the absence of the other officers, the Treasurer shall preside at meetings of the Section.

R7 - EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of the officers of the Section, the two immediate past Chairs of the Section, and no fewer than two (2) other members of the Section, to be elected as hereinafter provided. The elected members shall have terms not to exceed three (3) years and the term designated for each shall expire concurrently with the terms of officers of the Society, and shall be such as to maintain effective continuity of experience in conducting the affairs of the Section and in performing the duties of the Committee. The Chairs of the Standing Committees may be invited to attend Executive Committee meetings. The Chair of the Section shall be the Chair of the Executive Committee. A quorum shall be a majority of the members of the committee.
2. Any vacancy among the officers or on the Executive Committee occurring during the year shall be filled by an Executive Committee appointment for the unexpired term, except that a vacancy in the office of Chair shall be filled by the Vice Chair, who shall continue to perform the duties of Vice Chair until installed as Chair for the following year, or as otherwise acted upon by the Executive Committee.
3. Rules shall be adopted by affirmative vote of not fewer than three-fourths (3/4) of the members of the Executive Committee, provided that the text of the Rule has been furnished to each member of the Committee at least ten (10) days before the vote is taken. A copy of Section Rules and of any amendments shall be filed with the Executive Director of the Society.
4. Meetings of the Executive Committee may be called at any time by the Chair, or at the request of any two members of the Committee. The Executive Committee should meet during the Summer to plan for the next year's program.
5. Cooperative agreements with local scientific and engineering societies, or with local units of such national societies shall be by action of the Executive Committee.

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R8 - MEETINGS

1. Meetings shall be held as determined by the Executive Committee at the times and places designated. The Annual Meeting of the Section shall be held in the Spring, but shall not conflict with the date(s) of the Society's Annual Meeting.
2. A notice of each Section meeting shall be made available to each voting and non-voting member by the Secretary or the Secretary's delegate not less than ten (10) days before the date of that meeting.

R9 - QUORUM AND RULES OF ORDER

1. A quorum for the transaction of business at Section meetings shall consist of not fewer than twenty-five (25) qualified voters, or twenty percent (20%) of the voting membership, whichever is less.
2. Rules contained in Robert's Rules of Order, current edition, shall be used for interpreting the Bylaws and Rules of the Society and Section.

R10 - AMENDMENTS

1. Proposed amendments to these Rules must be endorsed by a two-thirds (2/3) vote of the Executive Committee and submitted to the Society Bylaws and Rules Committee (BRC) for review.
2. The BRC shall check for consistency with Society Bylaws and Rules and file a letter with the Section Secretary stating the results of the review.
3. The proposed amendment, as endorsed by the BRC, shall then be presented to the members of the Section for a vote. Section approval of a proposed amendment shall require the affirmative votes of no fewer than two-thirds (2/3) of the members voting and the total vote shall not be less than twenty-five percent (25%) of the total voting membership of the Section.
4. The proposed amendment shall become effective following Section approval and the Section Secretary's filing of a certified copy of the approved amendment with the Executive Director of the Society. A copy of the letter of affirmation from the BRC shall be attached to the amendment.
5. The Section Secretary shall be responsible for notifying members of amendments to the Rules as soon as possible after adoption.

R11 - DISSOLUTION

(omitted, see Section Bylaws Article B11)

R12 - ELECTION AND ELIGIBILITY

1. The Section officers (except the Chair) and members of the Executive Committee shall be elected by the Section membership.

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2. The Nominating Committee constituted under the provisions of these Rules shall place a list of their nominees in the hands of the Secretary not later than twelve (12) weeks before the Annual Meeting. The Secretary shall prepare and provide to each member of the Section not later than eight (8) weeks before the Annual Meeting a ballot containing the nominations submitted by the Nominating Committee, and in addition any other nominations submitted by endorsement of not fewer than ten (10) members received in writing either by the Nominating Committee or by the Secretary prior to twelve (12) weeks before the Annual Meeting.
3. For each elective office other than the office of Chair, at least one (1) candidate shall be named by the Nominating Committee. Each nominated candidate shall have agreed to serve if elected. The ballot shall also allow for write-in names for each office.
4. Ballots shall be returned to the Secretary to determine the eligibility of the voter and the Secretary shall turn over all accredited ballots to the Inspectors of Election. In order to be counted, they shall reach the Secretary not later than four (4) weeks before the Annual Meeting.
5. The Inspectors of Election shall be appointed by the Chair from members of the Section who are not members of the Executive Committee or nominees for office.
6. The Inspectors shall report the results of the election not later than three (3) weeks before the Annual Meeting to the Secretary who shall declare elected to each office the candidate receiving the largest number of votes for that office. Should a tie occur, the Section shall resolve the tie by ballot vote at the next regular meeting or special meeting called in accordance with the Section Bylaws and Rules.
7. The elected candidates shall be installed and their terms of office shall commence concurrently with the term of officers of the Society.
8. Members shall not be eligible for election to more than one office concurrently, nor for two consecutive terms for the same office, with the exception of the Secretary, Treasurer, and other elected members of the Executive Committee who shall be eligible for not more than three (3) consecutive terms. After one (1) term in office, the Chair shall automatically be succeeded by the Vice Chair.

R13 - SECTION COMMITTEES

1. The Standing and Special Committees of the Section shall be appointed by the Section Chair, as required, to serve during the Chair's tenure of office, except as otherwise specified. Appointments of and to committees shall be reported to the Executive Committee subject to their approval, and that Committee may change the personnel of committees at any time at its discretion.
 - a. All Standing Committee Chairs shall report periodically to Executive Committee
 - b. The Standing Committees may include:
 1. Membership Committee - composed of not fewer than two (2) Section members or Participants, charged with the duty of bringing the advantages of the Section and of Society membership to the attention of qualified candidates, as required.
 2. Program Committee - composed of not fewer than two (2) Section members or Participants, who shall be responsible for planning Section meetings and for coordinating all meetings with those of the Society and of affiliated organizations. This Committee shall be responsible for all arrangements as necessary to properly conduct the Section's meetings

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3. Finance Committee - composed of at least one (1) Section Member or Participant and the Treasurer, who shall have supervision over and responsibility for the financial affairs of the Section and its books of account. This Committee shall be chaired by the Section Vice Chair. This Committee shall also prepare the annual budget for presentation to the Executive Committee at the first meeting of the fiscal or activity year.
 4. Publicity Committee – composed of not fewer than two (2) Section members, who shall arrange for all notices and distribution to Section members and publicity releases. This Committee shall arrange all publicity for Section activities and assist the Society in publicizing national activities within the local area. The Committee shall also be responsible for preparation and submission of articles to Nuclear News, and shall prepare, publish, and distribute Section news to the members. The Secretary shall be an ex-officio member of the Publicity Committee.
 5. Honors and Awards Committee – composed of not fewer than two (2) Section members, who shall be responsible for reviewing and recommending to the Executive Committee the advancement in membership grade of those Section members who are so qualified. This shall include nominations of members to the honor of Fellow in the Society. It shall be responsible for recommending to the Society nominees for National offices and members for National committees. This Committee, further, shall consider and present honors to Section members or honored guests at Section meetings.
 6. Public Information Committee – composed of not fewer than two (2) Section members, who shall plan and promote means of disseminating information on nuclear sciences and technology to civic organizations and the general public, and who shall assist educational institutions in presenting a broad view of the fields and requirements for science and engineering pertaining to the atomic nucleus and the allied sciences and arts. This committee shall also be responsible for the participation of the Section in high school Science Fair activities.
 7. Section Development Committee – composed of not fewer than three (3) Section members, who shall have served as Chair of the Section. The Chair of this committee shall be the immediate past Chair of the Section. If the immediate past Chair is unavailable, then the most recent past Chair available shall become Chair of this Committee. This Committee shall be responsible for reviewing the complete scope of operations of the Section with the objective of recommending action for improvement or change, as they may deem necessary for a more favorable development of the Section, to the Executive Committee for their review, consideration, and action.
- c. Additional Standing Committees may be created by a two-thirds (2/3) vote of the Executive Committee.
2. Special Committees:
 - a. The Special Committees shall include:
 - 1) Nominating Committee - composed of not fewer than three (3) Section members or Participants who shall nominate candidates for the elective offices and the Executive Committee.
 - 2) Auditing Committee - composed of not fewer than three (3) Section members or Participants whose sole function shall be to audit the outgoing Treasurer's books of account.
 - 3) Inspectors of Election - composed of not fewer than two (2) Section members or Participants, neither of whom is a candidate for election or a member of the Executive Committee, who shall supervise the conduct and certify the results of the annual election of the Section officers.
 - b. Special committees shall be dissolved upon completion of the duties assigned to them.

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- c. At the completion of the work or purpose for which the Special Committee was created, the Chair of the Committee shall submit a report of the activity and results and/or recommendations of the Committee to the Chair of the Section.
 - d. Special Committees may be established by the Chair of the Section, subject to approval of the Executive Committee.
3. A majority of the Committee shall constitute a quorum at all Committee meetings.

R14 – SPECIAL MEETINGS

1. On occasion, such as in preparation and conduct of National, Topical or joint meetings, the Section may act on behalf of the Society subsequent to authorization given by the Board of Directors as prescribed in Article B3, Section 3, of the Section Bylaws.
2. The Section shall coordinate the meeting subject to the Society's approval in accordance with the Society's Policy Resolutions.