**Agenda ANS-NE EC Meeting**

**4:00 pm January 26. 2022**

**Virtual Meeting**

**Attendees:** D. Martin, C. Roy, B. Burg, I. Goldman, C. Adey, B. Capstick, B. Kalantari, S. Stamm, D. Kapitz, M. Rivard,

**Discussion Items:**

1. **Quorum –**:Declared (Y/N) -Yes
2. **Approval of last meeting minutes – (Chair/Secretary) (Y/N)** Yes**,**
3. **Chair Report (C.Roy)**
	1. **March Meeting Location** Virtual
4. **Treasurers Report (**C.Adey)
	1. **Update on ANS HQ Transfers** Quarterly distribution; None received since September 2021
	2. **Update on Pilgrim section balance transfer.** Check for $2495.17 issued on 1/19/22; not received yet
5. **Secretary’s Report** (D.Martin)
	1. Waiting approval of B. Kalantari as Resident Agent; Annual report pending
	2. Place Federal and State Tax submittals in ANS-NE Archive (C. Adey/D. Kapitz)
6. **Committee Reports/ Discussion**
	1. Membership/Program Committee reports (C. Roy) (Attachment A)
	2. Program Committee (N.Glucksberg) (Attachment A) List of programs on ANS-NE web site 1st page needs updating
	3. Outreach activities report (D.Kapitz/C. Roy) D Kapitz reopened talks with; He will send copies of the presentations to EC members.
7. **Open Action Items Status (Attachment B)– (All)**
8. **Activity Calendar near term required open actions and status:**

**March**

* Submit list of nominees to Secretary - ***Nominating Committee*** (March 1)
* Prepare list of authorized section voters (members that paid dues in full) -
1. **Next EC meeting: February 22, 2022, 4** pm by Conference call
2. **AdjournATTACHMENT A**

Executive Meeting Report Membership & Program Report

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **10/23/14** | **1/20/16** | **10/18/18** | **12/9/19** | **9/14/20** | **1/19/21** | **3/13/21** | **9/14/21** | **10/16/21** | **11/05/21** | **12/13/21-1/05/21** | **1/26/2022** |
| Website Hits | 6117 | 7770 | 11217 | 58576 | 80045 | 86163 | 91384 | 96605 | 97038 | 97463 | 100093 | 100099 |
| Email List Size | 595 | 704 | 748 | 840 | 909 | 902 | 902 | 941 | ~920 | 889 | 889 | 889 |
| Section Members |  | 218 | 20 | ? | 47 | NA | 44 | 0 | 0 | 0 | 0 |  |
| LinkedIn Group Size | 64 | 188 | 144 | 159 | 157 | 160 | 160 | 161 | 163 | 167 | 167 | 169 |
| LinkedIn invites sent | 3 | 0 | 8 | 3 | 0 | 0 | 0 | 0 | 5 | 5 | 0 | 0 |
| LinkedIn Posts |  | 118 | 7 | 4 | 3 | 5 | 3 | 1 | 2 | 2 | 1 | 3 |

**Program Committee: PROPOSED Preliminary Meeting Schedule 2022**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| Jan 26 | “Seismic Structural Analysis and Design of Nuclear Facilities”Michael Mudlock/ Christine Roy Simpson Gumpertz & Heger, | ConfirmedC. Roy | Virtual | C. Roy;  |
| Feb 22 | “Oklo Micro-Reactor” – Dr. Jacob DeWitt CEO and Co-founder | ConfirmedS. Stamm | Virtual | N. Glucksberg |
| Mar 22 | “Energy Committee Viewpoints” – Massachusetts State Senate Energy Committee Chair Michael Barrett | ConfirmedS. Stamm | Virtual | N. Glucksberg |
| Apr 26 | Commonwealth Fusion Topic | Under investigation |  | R. Kalantari |
| May 12 | “The American Nuclear Society, Nuclear Policy, and Other Stuff” – ANS President Steve Nesbit | ConfirmedR. Capstick |  | R. Capstick |
| Sep |  |  |  |  |
| Oct |  |  |  |  |
| Nov |  |  |  |  |

**Proposed 2022 Meeting Topics/Speakers and ANSNE Coordinators:**

* “Commonwealth Fusion” – Company Speaker – Bob Kalantari reaching out for April meeting
* “Results of Study on Radon Induced Lung Cancer”– D. Kapitz to contact a speaker and coordinate
* “MIT/UML/WPI/Three Rivers – Student Presentations on their College Nuclear Programs and Areas of Interest”– need a coordinator to reach out to the College program chairs to determine interest
* “New England Energy Outlook” – ISO New England Speaker–– Bob Capstick to contact and coordinate
* “Natrium Reactor” – Terra Power Speaker – Ira Goldman to contact and coordinate
* Deep Isolation Project for Nuclear Waste – Bob Capstick to contact and coordinate

**ATTACHMENT B**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID****(Mtg date****(M/Y)- #)** | **Description** | **Responsibility** | **Closed****(X)** | **Comments** |
| --- | --- | --- | --- | --- |
| 1/26-01 | Update programs list on ANS-NE web site, 1st page | N. Glucksberg |  |  |
| 1/26-02 | File Federal and State Tax submittals in ANS-NE Archive | D. Martin |  | Coordinate with C. Adey/D. Kapitz |
| 10/16-01 | Submit 2020-21 Preliminary audit results for EC approval. | C. Adey |  | In progress – drafted, but needs details on Fidelity account |
| 10/16-03A | Update bylaw to reflect appointment of Asst Secretary including action to function as MA Agent. Appointed by chair and confirmed by EC. | D. Martin/ D. Kapitz |  | Darvin will verify revised by-laws sent to ANS  |
| 10/16-03B | File State Annual Report for Non-Profit Corporations with MA Secretary of State  | D. Martin |  | In progress – Waiting approval of R. Kalantari as Resident Agent  |
| 8/21-01 | Issue ANSNE Draft Bylaw update for review. | D. Kapitz | X | Draft complete, ballot needed  |
| 8/21-02 | Prepare 2021-22 Budget Estimate. Get needed fiscal input from ANS HQ | C. Adey/ D. Kapitz |  | Drafted, will send to EC  |
| 5/21-02A | Update Amazon Smile Program Manager from Jim Pappas to C. Adey/ D. Kapitz | C. Adey/ D. Kapitz |  | In progress - C. Adey will be account representative; use ANS-NE e-mail address |
| 5/21-03 | Fidelity account access (D. Kapitz/J. Balayan/ C. Adey) | D. Kapitz; C. Adey |  | In progress – waiting on Fidelity processing |
| 5/21-04 | Square credit card reader capability (D. Kapitz, N. Glucksberg, C. Roy, C. Adey, R. Martin, J. Pappas)Verify that Square Account manager has been changed. | D. Kapitz |  | In progress - Chuck to verify who is Manager of the account |
| 5/21-05 | Add holders and numbers of speaker gifts and Pins to attachment C. Send to 3 past speakers.  | D. Kapitz  |  | Split speaker gifts between C. Roy, and R. Kalantari |
| 5/21-06 | - Federal Tax Filing – File Form 990\_N Online (Known as e-postcard) – Treasurer (due May 15).  | C. Adey/D. Kapitz |  | **Add to Archive**  |
| 5/21-07 | - State Tax Filing – Submit Massachusetts Form PC (Public Charities) Annual Report to MA Attorney General with $35.00 filing fee – Treasurer (due May 15) | C. Adey/D. Kapitz |  | **Add to Archive**  |
|  8/20-04 | Prepare draft letter that can be sent to school managers in our town requesting interest in the Navigation nuclear Program. | D. Kapitz, C. Roy |  | In progress. Plan to send in the fall. |
| 5/20-02 | Contact area high and middle schools during the early Summer to provide nuclear information by webcast so it can be included in the Fall school plans. We have presentations available for use. Also, we have people that will give the presentations. Time needed about 1:15. | ALL |  | Darvin has reopened talks with Westborough |
| 04/19-10 | Contact scout troop leaders | D. Kapitz | S | On hold due to COVID |
| 4/20-01 | Student Conference Funding Program Applications- No action to be taken with respect to funding attendance and any meetings until November.  | (J. Balayan, C. Roy and J. Nuechterlein) | S | Pandemic deferral: Defer until next face to face national meeting. |

Notes: S= Suspended; X=Completed

**ATTACHMENT C**

ANS-NE Committees & Responsibilities

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COMMITTEE NAME** **Bylaw References** | **# MEMBERS** | **APPONTMENT DATE** | **FUNCTION** | **ASIGNEE/ COMMENTS** |
| **Standing Committees** |  |  |  |  |
|  Membership R13.1 | 2+ | < June 30 | Maintain and grow the membership listMaintain & grow the LinkedIn group |  |
|  Program R13.1 | 2+ | < June 30 | Plan and execute section meetings and speakers | N. Glucksberg / B. Capstick |
|  2021 Audit Comm. R13.1/ R13.2 | Treas.+ 2+ | < June 30 | Review the finances for the past program year and identify any discrepancies for resolution | C. Adey / S.Ingalls |
| **Special Committees** |  |  |  |  |
|  Nominating R12.2/R13.2 | 3+ | < Dec 25 | Propose slate of nominees and prepare ballots. | D. Kapitz / C. Roy |
|  Election Inspection R12.5/ R13.2 | 2+ | < Feb. 28 | Send out ballots, tally results and recommend winners to chair. | J. Balayan / D. Kapitz |
| **Other Committees** |  |  |  |  |
|  Outreach 13.2.d. | 1+ | < June 30 | Implement all outreach programs | D. Kapitz  |
|  High School Programs 13.2.d | 2+ | < June 30 | Implement H.S. outreach program | D. Kapitz / C. Roy |
| Webmaster 13.2.d | 2+ | < June 30 | Maintains the webpage and archive file structure. Oversee required inputs. | C. Roy |
| Scholarship/Student Awards 13.2.d | 3+ | < June 30 | Evaluate student scholarship or other funding requests. | J. Balayan |
| **Special Responsibilities** |  |  |  |  |
| Checking Account Access | 2+ | July 1to June 30 | Write/deposit checks Current Program Year | D. Kapitz / Chuck Adey |
| Fidelity account access | 2+ | July 1to June 30 | Money transfers and investment selection checks Current Program Year | D. Kapitz / C. Adey |
| Speaker Gift Holders | 1 | 11/5/2021+ | Crystal awards (31); Section Pins (xx) | D.Kapitz |
| Section Banner Holders | 1 | 7/1/21+ |  | R. Kalantari |