**ANS-NE EC Meeting**

**4:00 pm August 16, 2023**

**Meeting Notes**

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Attendees: D. Martin, C. Roy, R. Burg, B. Kalantari, N. Glucksberg, J. Balayan, B. Capstick, C. Pimentel, M. Rivard

**Discussion Items:**

1. **Quorum Declared** (Y/N) Y
2. **Approval of last meeting minutes** (Chair/Secretary)(Y/N) Y
3. **Chair Report** (C. Roy/Others) **–** 
   1. Stipend for guest speaker travel – Grace Stanke in April
      1. We should pay what we can toward her expenses.
      2. Reach out to Stanke to propose a stipend and to get her reaction; negotiate.
      3. Discussion - Set a dollar amount to be used for each future speaker rather than look for an expense account/receipts approach, subject to further review.
      4. Could also set a price per plate for dinner based on speaker cost.
   2. Outreach for September meeting
      1. Each person will be given about 6 names of persons who have attended meetings (about 98) to reach out to for attending the meeting.
      2. C. Roy has generated a list.
      3. C. Pimentel suggested sending emails to sister organizations.
4. **Treasurers Report (**C. Adey) –No dinner meeting in July
   1. ANS NE Bank Account: $19,034.95
   2. Dinner costs: $ N/A
   3. Receipts: $840.00 (ANS Membership Payment 8/10/2023)
   4. Proceeds: $ N/A
5. **Secretary’s Report** (D. Martin) –
   1. ANS Bylaws revisions update.
      1. Draft revision of ANS-NE Bylaws and Rules sent out to EC yesterday for review.
      2. ANS Society has three sets of Bylaws and Rules
         1. Local Section
         2. Student Section
         3. Professional Division
      3. Because changes to the Student Section review/approval was not completed in time for the annual meeting, the decision was made to delay submittal to the Board of Directors for approval until the November Winter meeting when all three sets could be submitted together. They are planning to submit for the Winter meeting in November.
6. **Committee Reports/ Discussion**
   1. Membership/Program Committee reports (C. Roy) (Attachment A)
   2. Program Committee (N. Glucksberg/B. Capstick) (Attachment A)
      1. J. Balayan issued a flyer today announcing the September/October/ November meetings.
      2. Need to complete planning for the January/February/March meetings.
      3. Planning in progress for Grace Stanke to be the speaker for the April meeting.
   3. Outreach activities report (D. Kapitz/C. Roy) – See Attachment B
      1. D. Kapitz School Presentation update. No update
   4. B. McNeely to contact other Student sections and verify that ANS-NE meeting invitations are being distributed to their respective members. No update.
7. **Open Action Items Status** (All) – See Attachment B
   1. Need to update meeting registration process to include a receipt e-mail or calendar addition, etc. No update
8. **Looking ahead to Activity Calendar required actions**

**September**

* Start fiscal year;/budget year . We file our taxes on calendar year - ***Treasurer***
* Hold first program meeting - ***Program Committee***
* Check status of ANS HQ dues payments to local section. - ***Treasurer***
* Section Participants to pay dues for new program year - ***Treasurer***
* Begin membership drive - Membership Committee
* Update student section officers and faculty advisors on ANS-NE mailing list- ***Membership Committee/ Secretary***

**October**

* Update student section officers and faculty advisors on ANS-NE mailing list- ***Membership Committee/ Secretary***
* Update five-year plan – Optional, ***Chair***
* Appoint section representative to attend the ANS National (Winter Annual) meeting Local Sections Committee meeting – ***Chair***
* File State Annual Report for Non-Profit Corporations with MA Secretary of State (pay $15.00 filing fee by check or $18.50 if filed online) – ***Secretary*** (November 1)

**November**

* Attend ANS Winter Annual Local Sections Committee meeting - ***Section Representative***
* Finalize ANS-NE Program through June 30 – ***Program Committee***

1. **Next EC meeting**: September 20, 2023at 4pm at SGH and via Zoom
2. **AdjournATTACHMENT A**

Executive Meeting Report Membership & Program Report

**Membership Committee:**

Stats:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **6/7/22** | **7/28/22** | **9/20/22** | **10/26/22** | **11/11/22** | **1/15/23** | **2/15/23** | **3/19/23** | **4/25/23** | **5/23/23** | **6/27/23** | **7/19/23** | **8/16/23** |
| Website Hits | 105285 | 106517 | 107642 | 108170 | 108520 | 109405 | 109815 | 110,428 | 110,961 | 111,934 | 111,669 | 111870 | 112156 |
| Website Hits +/- ∆ | 1052 | 1232 | 1125 | 528 | 878 | 885 | 410 | 613 | 533 | 973 | 0 | 201 | 286 |
| Email List Size | 886 | 891 | 894 |  | 894 |  |  | 931 | 932 | 933 | 933 | 933 | 933 |
| Section Members | 44 |  |  |  | 126 |  |  |  |  |  | 129 | 130 | 122 |
| LinkedIn Group Size | 167 | 168 | 182 | 185 | 185 | 185 | 185 | 185 | 186 | 187 | 189 | 191 | 191 |
| LinkedIn invites sent | 0 | 0 | ~20 |  |  |  |  | 73 | 73 | 73 | 73 |  | 0 |
| LinkedIn Posts | 2 | 2 | 1 | 1 | 2 |  |  | 3 | 0 | 2 | 0 | 0 | 0 |

**ANS NE Section Program Committee 2023/2024 Meeting Schedule – August 2023 Status Update**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Preliminary Dates** | **TOPIC / SPEAKER** | **SPEAKER STATUS** | **LOCATION** | **ANSNE COORD.** |
| Feb 22 2023 | Technical Presentation – Transportation of Nuclear Fuel Rods – SGH Speaker - Ricardo Medina | Speaker & date confirmed by C Roy | SGH Office  In Person Speaker | C Roy |
| March 1 2023 | **Panel on the “Role for Nuclear Energy in Addressing Climate Change: Newton Democratic City Committee Climate Committee Request to NE Section** | **Panel** selected & date confirmed by B. Kalantari | Remote | B Kalantari |
| Mar 22 2023 | MIT Study “Sources of Cost Overrun in Nuclear Power Plant Construction Call for a New Approach to Engineering Design” Speaker - Jessica Trancik | Speaker & date confirmed by D Kapitz | SGH  Virtual Speaker | D. Kapitz |
| April 27 2023 | Connecticut State and New England/New York Support in Response to a Nuclear Detonation in a Simulated Scenario – Speaker Jeff Semancik (CT DEEP Radiation Division Director) | Speaker and date confirmed  by B Graber | Virtual Meeting | B. Graber |
| May 23 2023 | TerraPower's NatriumTM Demonstration Project and Safety Analysis - TerraPower Speaker: Dr. Jun Wang - Senior Engineer | Speaker & date confirmed by  I Goldman | SGH  Virtual  Speaker | I. Goldman |
| June -Augst | Break |  |  |  |
| Sep 20 2023 | Holtec-Hyundai Small Modular Reactor (SMR-160) Development Project | C Adey confirmed - virtual | SGH | C. Adey |
| Oct 2023 | Tour of Commonwealth Fusion Devens Facility – date to be confirmed – notice of event to be distributed in August | B Kalantari to schedule in September | In-person | B. Kalantari |
| Week of Nov 11th 2023 | Student Presentations on their College Nuclear Programs and Areas of Interest. | Student speakers to be confirmed for URI, WPI, MIT & UML | SGH – In-person speakers | N. Glucksberg and B. Capstick |
| Dec 2023 | Break | - | - | - |
| Jan 2024 |  |  |  |  |

**Potential additional 2023/2024 Meeting Topic/Speaker and ANS NE Coordinators**

* Presentation by Miss America Grace Stanke – Christine Roy (Planned for April 9th)
* Results of Study on Radon Induced Lung Cancer – Darvin Kapitz
* PFAS: What are they and how are they impacting D&D – Nadia Glucksberg
* Joint Meeting with the Local Health Physics Society – Brandon Graber
* Dr. Katy Huff (Assistant Secretary of Energy - Office of Nuclear Energy) – Christine Roy
* Transatomic Power - Leslie Dewan Co-founder – Christine Roy
* National Academies of Science Report on the Merits and Viability of Different Nuclear Fuel Cycles and Technology Options and the Waste Aspects of Advanced Nuclear Reactors*”* – the ANS perspective on the Report - Bob Capstick
* Presentation on Advanced Reactor Technologies, Marc Nichol, Director, New Reactor Deployment, Nuclear Energy Institute – Bob Capstick
* ANS June Annual Meeting presentations: e.g. “Recent Advancements in Artificial Intelligence in Nuclear Space”; “Connecting the Workforce to Nuclear” – also Grace Stanke was a speaker. The link to meeting topics/presenters/panelists is <https://www.ans.org/meetings/am2023/tracks/>

**ATTACHMENT B**

OPEN & RECENTLY CLOSED ANS-NE ACTION ITEMS

| **Action ID**  **(Mtg date**  **(M/Y)- #)** | **Description** | **Responsibility** | **Closed**  **(X)** | **Comments** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| 8/23-03 | Finalize Program through January 31 | N. Glucksberg, B. Capstick |  | In progress |
| 8/23-02 | Determine key student university schedule and ANS national schedule to prevent conflicts with section program | N. Glucksberg, B. Capstick |  | In progress – need speakers for Jan/Fe/Mar meetings |
| 8/23-01 | Submit financial audit results to EC for approval | C. Adey |  |  |
| 7/23-07 | Obtain NE regional Directory from ANS Headquarters and assess for new ANS-NE members | E. Danaher |  | In progress |
| 7/23-06 | Update student section officers and faculty advisors on ANS-NE mailing list | E. Danaher, B. McNeely |  | In progress |
| 7/23-01 | Start fiscal/budget year | C. Adey |  | In-progress; see 6/23-05 |
| 6/23-05 | Approve budget for upcoming year | EC |  | Budget submitted to EC for approval 8/11/2023 |
| 6/23-04 | Audit committee review treasurer’s books | I. Goldman, B. Graber |  | Draft report sent to Brandon; need to compile all records for Ira/Brandon audit |
| 5/23-04 | Update active paid membership list and send copy to ANS Headquarters (should not identify officers) | D. Martin |  | In progress; final pending bylaws changes |
| 4/23-04 | State Tax – File Form PC Annual Report to MA AG, $35 fee – Due May 15 | C. Adey |  | In progress; difficulty in on-line access |
| 4/23-03 | Federal Tax – File Form 990 on-line – Due May 15 | C. Adey |  | In progress; difficulty in on-line access |
| 1/23-04 | Revise by-laws based on new National By-laws and Rules | D. Martin |  | After National bylaws changes published, proposed revision sent to EC 8/15/23 for review |
| 5/20-02 | Outreach: Contact area schools to provide nuclear information by webcast or in person.  We have presentations available for use. Also, we have people that will give the presentations. Time needed about 1:15. | ALL |  | In progress – D. Kapitz submitted presentation slides to EC for review/comment |
| 04/19-10 | Outreach: Contact scout troop leaders | ALL |  | C. Roy used navigating nuclear resources for a scout course that may be used again |
|  |  |  |  |  |

Notes: S= Suspended; X=Completed

**ATTACHMENT C**

ANS-NE Committees & Responsibilities

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COMMITTEE NAME**  **Bylaw References** | **# MEMBERS** | **APPONTMENT DATE** | **FUNCTION** | **ASIGNEE/ COMMENTS** |
| **Standing Committees** |  |  |  |  |
| Membership R13.1 | 2+ | < June 30 | Maintain and grow the membership list  Maintain & grow the LinkedIn group | E. Danaher |
| Program R13.1 | 2+ | < June 30 | Plan and execute section meetings and speakers | N. Glucksberg / B. Capstick |
| 2021 Audit Comm. R13.1/ R13.2 | Treas.+ 2+ | < June 30 | Review the finances for the past program year and identify any discrepancies for resolution | C. Adey |
| **Special Committees** |  |  |  |  |
| Nominating R12.2/R13.2 | 3+ | < Dec 25 | Propose slate of nominees and prepare ballots. | C. Roy, D. Martin |
| Election Inspection R12.5/ R13.2 | 2+ | < Feb. 28 | Send out ballots, tally results and recommend winners to chair. | C. Roy, D. Martin |
| **Other Committees** |  |  |  |  |
| Outreach 13.2.d. | 1+ | < June 30 | Implement all outreach programs | D. Kapitz |
| High School Programs 13.2.d | 2+ | < June 30 | Implement H.S. outreach program | D. Kapitz / C. Roy |
| Webmaster 13.2.d | 2+ | < June 30 | Maintains the webpage and archive file structure. Oversee required inputs. | C. Roy |
| Scholarship/Student Awards 13.2.d | 3+ | < June 30 | Evaluate student scholarship or other funding requests. | J. Balayan |
| **Special Responsibilities** |  |  |  |  |
| Checking Account Access | 2+ | July 1 to June 30 | Write/deposit checks Current Program Year | D. Kapitz / Chuck Adey |
| Speaker Gift Holders | 1 | 11/5/2021+ | Crystal awards (31);  Section Pins (xx) | D. Kapitz, B. Kalantari, C. Roy |
| Section Banner Holders | 1 | 7/1/21+ |  | R. Kalantari |